

## AGENDA

To all Members of the Council, Press and Public.

Members are hereby summoned and notice is given that the **MEETING OF THE FULL PARISH COUNCIL** will be taking place at Madginford Hall, Egremont Road on Tuesday 16<sup>th</sup> April 2024 at 7.30pm.

**It is proposed to transact the following business:**

### **Reports from members of the public**

This is a concessionary short session and will be limited to 15 minutes. Three minutes per person will be allowed and only if time permits will further comments be heard. This is a for information session only and no action can be taken upon those items raised.

#### **1. Declarations of intention to record**

Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk. Details of our full recording policy can be found on our website.

#### **2. Apologies and absences**

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk or the Administrator prior to the meeting.

#### **3. Declaration of Interests, Dispensations, Predetermination or Lobbying**

To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers. To consider any Dispensation requests received by the Parish Clerk and not previously considered.

#### **4. To resolve to go into closed session and to exclude the press and public at item 13 (Admissions to Meetings) Act 1960 in accordance with standing order 10 (xi) HR Matters**

#### **5. Signing of the Minutes of the last meeting**

- a) Minutes from Full Council meeting 12<sup>th</sup> March 2024.
- b) Minutes from Planning meeting 27<sup>th</sup> February 2024.
- c) Minutes from HR meeting 20<sup>th</sup> October 2023.
- d) Minutes from APM 2<sup>nd</sup> April 2024.

#### **6. Reports:**

- a) Borough Councillors
- b) Community Warden
- c) Police
- d) Clerk
- e) Chairman

#### **7. Committee Meeting and Working Group Reports.**

- a) Finance Working Group
- b) Environment Committee
- c) Traffic Committee
- d) Reports from members of the Council for outside bodies

#### **8. Finance (Accounts and Audit Regulation 2011/817)**

- a) Resolution to approve/ratify quotations or payments.
  - i. Radio for the office
  - ii. KALC subscription 2024-2025

- b) Authorise April payments.
- c) Finance Reports.
- d) Balances of accounts.

**9. Policies**

- a) Financial Regulations.
- b) Equality & Diversity Policy.
- c) Terms of Reference for Planning Working Group: to review new process and agree TOR.

**10. Meadow Bank Fencing**

To consider costs to remove fencing and cut back vegetation causing damage to a neighbouring property.

**11. Community Warden**

To discuss options to support continued service to the community.

**12. Planning Validation Consultation**

To discuss revision to guidance and agree comments to feedback.

**13. Closed Session**

HR Matters

**14. Future Agenda Items**

**15. Date of the next meeting 14<sup>th</sup> May 2024**

Signed:



Joanne Upton, Clerk to Bearsted Parish Council, 10<sup>th</sup> April 2024

Tel: 01622 630165 Email: [clerk@bearstedparishcouncil.gov.uk](mailto:clerk@bearstedparishcouncil.gov.uk)  
Parish Council Office, Madginford Hall, Egremont Road, Bearsted, ME15 8LH