

AGENDA

To all Members of the Council, Press and Public.

Members are hereby summoned and notice is given that the **MEETING OF THE FULL PARISH COUNCIL** will be taking place at Madginford Hall, Egremont Road on Tuesday 11th June 2024 at 7.30pm.

It is proposed to transact the following business:

Reports from members of the public

This is a concessionary short session and will be limited to 15 minutes. Three minutes per person will be allowed and only if time permits will further comments be heard. This is a for information session only and no action can be taken upon those items raised.

1. Declarations of intention to record

Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk. Details of our full recording policy can be found on our website.

2. Apologies and absences

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk or the Administrator prior to the meeting.

3. Declaration of Interests, Dispensations, Predetermination or Lobbying

To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers. To consider any Dispensation requests received by the Parish Clerk and not previously considered.

4. Signing of the Minutes of the last meeting

- a) Minutes from Full Council meeting 14th May 2024.
- b) Minutes from Finance meeting 5th March 2024.

5. Co-option of Councillors

- a) Consideration for the co-option of Councillors to fill two vacancies.
- b) Appoint Co-opted Councillors to committees.

6. Cricket Club

To consider a request for a marquee on the Green.

7. Internal Audit Report

To consider the internal audit report.

8. Statement of Internal Control

To review the effectiveness of the system of Internal Control. Councillors are asked to consider the Statement of Internal Control in support of the Annual Governance Statement.

9. Annual Governance Statement for 2023-24

To approve the Annual Governance Statement for 2023-24, Section 1 of the Annual Return for the year ending 31st March 2024.

10. Accounting Statements for 2023-24

To approve the Accounting Statements for 2023-24, Section 2 of the Annual Return for the year ending 31 March 2023.

11. Exercise of Public Rights

To review the dates for which the public will be able to review the unaudited Annual Governance & Accountability Return.

12. Reports:

- a) Borough Councillors
- b) Community Warden
- c) Police
- d) Clerk
- e) Chairman

13. Committee Meeting and Working Group Reports.

- a) Finance Working Group
- b) Environment Committee
- c) Traffic Committee
- d) Reports from members of the Council for outside bodies

14. Finance (Accounts and Audit Regulation 2011/817)

- a) Resolution to approve/ratify quotations or payments.
 - i. Approve Fireworks Insurance
 - ii. Ratify cost for shed content removal & storage due to sewage leak
- b) Grants & Donations:
- c) Authorise June payments.
- d) Finance reports.
- e) Balances of accounts.

15. Policies

Memorial Bench Policy.

16. 100th Birthday Celebration

To receive details from Cllr Springett.

17. Madginford Hall

To receive an update from Cllr Hall.

18. Future Agenda Items

19. Date of the next meeting 16th July 2024

Signed:



Joanne Upton, Clerk to Bearsted Parish Council, 6th June 2024

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