

## **A G E N D A**

To all Members of the Council, Press and Public.

Members are hereby summoned and notice is given that the **MEETING OF THE FULL PARISH COUNCIL** will be taking place at Madginford Hall, Egremont Road on Tuesday 16<sup>th</sup> July 2024 at 7.30pm.

**It is proposed to transact the following business:**

### **Short silence in memory of former BPC Chairman Tony Extance**

#### **Reports from members of the public**

This is a concessionary short session and will be limited to 15 minutes. Three minutes per person will be allowed and only if time permits will further comments be heard. This is a for information session only and no action can be taken upon those items raised.

#### **1. Declarations of intention to record**

Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk. Details of our full recording policy can be found on our website.

#### **2. Apologies and absences**

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk or the Administrator prior to the meeting.

#### **3. Declaration of Interests, Dispensations, Predetermination or Lobbying**

To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers. To consider any Dispensation requests received by the Parish Clerk and not previously considered.

#### **4. Signing of the Minutes of the last meeting**

Minutes from Full Council meeting 11<sup>th</sup> June 2024.

#### **5. Co-option of Councillors**

- a) Consideration for the co-option of Councillors to fill two vacancies.
- b) Appoint Co-opted Councillors to committees.

#### **6. Reports:**

- a) Borough Councillors
- b) Community Warden
- c) Police
- d) Clerk
- e) Chairman

#### **7. Committee Meeting and Working Group Reports.**

- a) Finance Working Group
- b) Communications Committee
- c) Environment Committee
- d) Reports from members of the Council for outside bodies

#### **8. Finance (Accounts and Audit Regulation 2011/817)**

- a) Resolution to approve/ratify quotations or payments.
- b) Grants & Donations: Book Bugs
- c) Authorise July payments.
- d) Finance reports.

- e) Balances of accounts.
- f) Outset change of bank details.

**9. Policies**

- a) Memorial Bench Policy.
- b) Community resilience/emergency plan.
- c) Community Engagement Policy
- d) Capability Policy.
- e) Code of Conduct
- f) Disciplinary Policy.
- g) Internal Controls.

**10. North Downs Railway Line**

To receive an update from Cllr Hall.

**11. Leases**

To receive an update from Cllr Hall and the working group.

**12. Cross Keys Shed**

- a) To review and agree licence with Golding Homes.
- b) To consider contract with Footie for Tots and any necessary costs.

**13. Defibrillators**

To consider alternative solutions to monitoring and servicing 2 defibrillators.

**14. Future Agenda Items**

**15. Date of the next meeting 17<sup>th</sup> September 2024**

Signed:



Joanne Upton, Clerk to Bearsted Parish Council, 10<sup>th</sup> July 2024

Tel: 01622 630165 Email: [clerk@bearstedparishcouncil.gov.uk](mailto:clerk@bearstedparishcouncil.gov.uk)  
Parish Council Office, Madginford Hall, Egremont Road, Bearsted, ME15 8LH