



A G E N D A

To all Members of the Council, Press and Public.

Members are hereby summoned and notice is given that the **MEETING OF THE FULL PARISH COUNCIL** will be taking place at Madginford Hall, Egremont Road on Tuesday 17th September 2024 at 7.30pm.

The Chairman will assume that all Members will read the papers before attending the meeting. Officers are asked to assume the same when introducing reports.

It is proposed to transact the following business:

Reports from members of the public

This is a concessionary short session and will be limited to 15 minutes. Three minutes per person will be allowed and only if time permits will further comments be heard. This is a for information session only and no action can be taken upon those items raised.

1. Declarations of intention to record

Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk. Details of our full recording policy can be found on our website.

2. Apologies and absences

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk or the Administrator prior to the meeting.

3. Declaration of Interests, Dispensations, Predetermination or Lobbying

To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers. To consider any Dispensation requests received by the Parish Clerk and not previously considered.

4. To resolve to go into closed session and to exclude the press and public at item 13 (Admissions to Meetings) Act 1960 in accordance with standing order 10 (xi) HR and Legal Matters.

5. Signing of the Minutes of the last meeting

Minutes from Full Council meeting 16th July 2024.

6. Reports:

- a) Borough Councillors
- b) Community Warden
- c) Police
- d) Clerk
- e) Chairman

7. Working Groups

- a) To consider the process and effectiveness of the Planning working group.
- b) To consider the process and effectiveness of the Finance working group.

8. Committee Meeting and Working Group Reports.

- a) Finance Working Group
- b) Environment Committee
- c) Traffic Committee
- d) Planning Working Group
- e) Reports from members of the Council for outside bodies

9. **Finance** (Accounts and Audit Regulation 2011/817)

- a) Ratify delegated authority to the Clerk to make decisions on bank accounts in agreement with the Finance Working Group.
- b) Grants & Donations: Roseacre School
- c) Ratify August payments.
- d) Authorise September payments.
- e) Finance reports.
- f) Balances of accounts.

10. **Policies**

- a) Data Protection Impact Assessment CCTV Statement.
- b) Grievance Policy.
- c) IT Acceptable Usage, Data Protection and Social Media Policy.
- d) Recruitment and Selection Policy.

11. **Church Lane Car Park**

To consider the revised specification from Evans & Langford and to receive an update from Cllr Jagger.

12. **Audit**

To consider the external audit findings.

13. **Closed Session**

HR & Legal Matters.

14. **Future Agenda Items**

15. **Date of the next meeting 15th October 2024**

Signed:



Joanne Upton, Clerk to Bearsted Parish Council, 12th September 2024

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