



## A G E N D A

To all members of the Council, Press and Public  
Members are hereby summoned, and notice is given that the  
**MEETING OF THE HR COMMITTEE** will be taking place on 3<sup>rd</sup> December 2024 at  
7:30pm at The Parish Office, Egremont Road when it is proposed to transact the  
following business:

### **Reports from members of the public**

This is a concessionary short session before the meeting commences and will be limited to 15 minutes. Three minutes per person will be allowed and only if time permits will further comments be heard. This is a for information session only and no action can be taken upon those items raised (15 mins)

#### **1. Declarations of intention to record**

Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk. Details of our full recording policy can be found on our website.

#### **2. Apologies and absences**

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk or the Administrator prior to the meeting.

#### **3. Declaration of Interests, Dispensations, or Lobbying**

To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers. To consider any Dispensation requests received by the Parish Clerk and not previously considered.

#### **4. To resolve to go into closed session and to exclude the press and public at item 7, Public Bodies (Admissions to Meetings) Act 1960 in accordance with standing order 10 (xi) for consideration of HR matters.**

#### **5. To elect a Chairperson**

#### **6. To elect a Vice Chairperson**

#### **7. Closed Session.**

HR Matters.

Signed:

**Joanne Upton**  
**Clerk to Bearsted Parish Council.**  
28<sup>th</sup> November 2024  
Tel: 01622 630165