



A G E N D A

To all members of the Council, Press and Public

Members are hereby summoned and notice is given that the **MEETING OF THE ENVIRONMENT COMMITTEE** will be taking place at the Madginford Hall, Egremont Road on Thursday 26th November 2024 at 7:30pm when it is proposed to transact the following business:

Reports from members of the public

This is a concessionary short session before the meeting commences and will be limited to 15 minutes. Three minutes per person will be allowed and only if time permits will further comments be heard. This is a for information session only and no action can be taken upon those items raised (15 mins)

1. **Declarations of intention to record**

Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk. Details of our full recording policy can be found on our website.

2. **Apologies and absences**

Members who cannot attend a meeting shall tender their apologies to the Clerk or the Administrator prior to the meeting.

3. **Declaration of Interests, Dispensations or Lobbying**

To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers. To consider any Dispensation requests received by the Parish Clerk and not previously considered.

4. **Signing of the Minutes of the last meeting**

Minutes of the meeting on 26th September 2024.

5. **Clerk's report**

To receive an update on previous actions

6. **Church Landway/Church Car Park** (Road Traffic Regulation Act 1984 s57(1)(a) and LGA 1972s126)

- a) Anti-Social Behaviour: to receive an update from Cllr Smith.
- b) Drainage: To receive an update from Cllr Jagger

7. **General Maintenance** (Open Spaces Act 1906 ss9-10 and Highways Act 1980 s96)

- a) Community Payback Scheme: to receive an update from the Clerk.
- b) Holy Cross Church, closed graveyard maintenance: to receive an update from the Clerk.
- c) Grounds maintenance:
 - i. To consider the tender/contract document.
 - ii. To agree contractors invited to tender.
- d) To consider play area repair quotes.
- e) Defibrillator:
 - i. To consider cost and location for installing a defib in the Ashford Road area.
 - ii. To consider possible measurers to ensure the Bearsted & Thurnham Club defib is more accessible to the public.

8. **Bearsted Green** (Open Spaces Act 1906 ss9-10)
- a) Road drain covers: to receive an update from the Clerk.
 - b) Cricket Club:
 - i. To consider permission for the cricket covers for the 2025 season.
 - ii. Safety procedures during practice: to receive an update from the Clerk.
 - c) The Pond: to receive an update from Cllr Jagger.
 - d) Warnings quotes: To consider the costs to cut back hedges around the pond, bus stop and village green sign.
 - e) Bench plaques: to consider the cost to replace two bench plaques.
9. **Allotments** (Small Holding and Allotment Act 1908 ss23,25)
- a) To consider the new tenancy agreement and associated documents.
 - b) To consider damage to allotment fencing, Tennis Club side.
 - c) To consider quotes for allotment fencing, car park side.
10. **Open Spaces** (Open Spaces Act 1906 ss9-10)
- a) Elizabeth Harvie Field fencing: to consider cost to repair metal fencing.
 - b) Fitness Groups:
 - i. To consider a request for additional groups to use the EHF and the Green.
 - ii. To consider vehicles parking on the EHF
 - c) The Church Landway: to consider the cost to remove dead fruit tree and Ash tree.
 - d) Meadow Bank:
 - i. To receive an update from the Clerk.
 - ii. To consider cost for additional workdays.
 - iii. To consider cost for steps and handrails.
11. **Conservation Area**
To consider the draft review.
12. **Budget 2024-25**
To consider the budget for the next financial year.
13. **Correspondence**
Request for BPC to provide free bulbs to residents.
14. **Future Agenda Items**
15. **Date of next Meeting, 4th February 2025**

Signed:



Joanne Upton
Clerk to Bearsted Parish Council.
21st November 2024
Tel: 01622 630165

Supporting papers can be requested by emailing Clerk@bearstedparishcouncil.gov.uk