



Bearsted Parish Council

Expenditure Transactions - Payment Approval List

For payments to be made in November 2025, following approval

Bacs Payments to be made

<i>Transaction Number</i>	<i>Invoice Number/Ref</i>	<i>Payment ref (if already paid)</i>	<i>Ledger Date</i>	<i>Gross</i>	<i>Heading</i>	<i>Transaction Details</i>
5367	INV-0439		18/06/2025	£1,224.50	205/3/1	We Hang Christmas Lights Ltd - Balance due, tn 5347 - Install and take down of Xmas lights 2025 - 50% balance due
5483	LIC-01614692		05/11/2025	£718.60	740/6	PPLPRS - Licensing - fireworks music
5567	Inv 22		10/10/2025	£42.00	115/12	██████████ - Cleaning of office
5571	75	10172025 MTS	14/10/2025	£240.00	240/6	Maidstone Tree Surgeons - Roseacre pathway works
5572	PL25/10/02		16/10/2025	£740.00	Various	Venues By Easydine Ltd - APM 2026 Pay £300 deposit only
5575	02102025-BPC		02/10/2025	£65.00	115/4	Hire of halls Sept
5578	14915		23/10/2025	£3,268.47	Various	Paul Waring - Work undertaken to end Sept 2025
5579	Oct clean		31/10/2025	£15.00	115/12	Ian's Window Cleaning - Oct clean of windows and cobwebs
5580	105		31/10/2025	£211.86	100/8	██████████ - Finance support Oct
5582	2025334		31/10/2025	£540.00	911	Evans & Langford - 1/3 agreed fee prof fees re project

5583 Expenses		31/10/2025	£10.35	Various	Joanne Upton - Expenses
5593 Sv chg Oct	10312025 unity	31/10/2025	£11.10	115/17	Unity Trust Bank Account - Service charges
			<u>£7,086.88</u>		

Direct Debits

<i>Transaction Number</i>	<i>Invoice Number/Ref</i>	<i>Payment ref (if already paid)</i>	<i>Ledger Date</i>	<i>Gross</i>	<i>Heading</i>	<i>Transaction Details</i>
5574	M140 I3		20/10/2025	£96.73	115/2	British Telecom - BT charges October
5592	TE896131		03/11/2025	£6.59	235/2/1	Castle Water - Allotments C Lane 01.10-31.10
5561	TE883698		20/10/2025	£187.87	235/2/1	Castle Water - Allotments C Lane adj inv after reading - 1st June to 30th Sept 2025
5573	0014		03/11/2025	£60.40	410/2	EDF Energy - 01.10.25 - 31.10.25 elec WT
5594	a	10302025 EE	21/10/2025	£65.98	255/3	EE - Monthly charge CCTV and eqt charges (to be refunded as pd by card too)
5576	105084498		26/10/2025	£22.26	255/3	Three - Three monthly SIM charges - new contract
5569	12932621829	10172025 tomato	13/10/2025	£41.28	400/1	Tomato Energy - Unmetered Street lighting 01.09.25 - 30.09.25
5577	13111164448	10282025 tomato	22/10/2025	£1.70	400/1	Tomato Energy - Unmetered Street lighting 01.09.25 - 30.09.25
5581	13252325079		01/11/2025	£57.82	400/1	Tomato Energy - WT elec 01.10-31.10.25
5575	236067		21/10/2025	£60.00	115/4	Managed Technology - Mono and colour ink usage
5570	PSS2612142	10212025 payroo	10/10/2025	£6.00	115/10	Payroo Ltd - Sept Payroll charges
				<u>£606.63</u>		

Lloyds Corporate Card Transactions - payable by Direct Debit

<i>Transaction Number</i>	<i>Invoice Number/Ref</i>	<i>Payment ref (if already paid)</i>	<i>Ledger Date</i>	<i>Gross</i>	<i>Heading</i>	<i>Transaction Details</i>
5584	Coop milk		08/10/2025	£1.35	115/8	Lloyds Bank - 2 pts milk
5586	Card CM		20/10/2025	£10.96	730/2	Lloyds Bank - Campaign monitor - xmas lights emails
5587	V02400493233		21/10/2025	£49.98	255/3	Lloyds Bank - EE - CCTV eqt charge and delivery
5588	Lebara 03.11		03/11/2025	£5.95	115/7	Lloyds Bank - Lebara - office mobile
5589	Card chgs		03/11/2025	£3.00	115/17	Lloyds Bank - Oct card fee
5591	Adobe Card1		07/10/2025	£19.97	115/4	Lloyds Card - Adobe - Oct Adobe charge
5585	Adobe Card		20/10/2025	£24.26	115/4	Lloyds Card - Adobe - Oct Adobe charge
				<u>£115.47</u>		

Payroll Costs

<i>Transaction Number</i>	<i>Invoice Number/Ref</i>	<i>Payment ref (if already paid)</i>	<i>Ledger Date</i>	<i>Gross</i>	<i>Heading</i>	<i>Transaction Details</i>
Staff Payments	Payroll		25/11/2025	£2,373.17	Salaries	November payroll
HMRC - usual pay	Payroll		25/11/2025	£771.16	Salaries	November payroll
NEST	Payroll		25/11/2025	£168.14	Salaries	November payroll
				<u>£3,312.47</u>		

TOTAL:

£11,121.45

check to pdf

£0.00

Agrees to pdf reports

Sales Refunds

<i>Transaction</i>	<i>Invoice Number/Ref</i>	<i>Ledger Date</i>	<i>Gross</i>	<i>Heading</i>	<i>Transaction Details</i>
			<u>£0.00</u>		

Signature:

A handwritten signature in cursive script, appearing to be 'J. H. H.', written above a horizontal line.

Signature:

A handwritten signature in cursive script, appearing to be 'D. H. H.', written above a horizontal line.

DATE: 11th November 2025

