

## AGENDA

To all Members of the Council, Press and Public.

Members are hereby summoned and notice is given that the **MEETING OF THE FULL PARISH COUNCIL** will be taking place at Madginford Hall, Egremont Road on Tuesday 10<sup>th</sup> December 2024 at 7.30pm.

*The Chairman will assume that all Members will read the papers before attending the meeting. Officers are asked to assume the same when introducing reports.*

### **It is proposed to transact the following business:**

#### **Reports from members of the public**

This is a concessionary short session and will be limited to 15 minutes. Three minutes per person will be allowed and only if time permits will further comments be heard. This is a for information session only and no action can be taken upon those items raised.

#### **1. Declarations of intention to record**

Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk. Details of our full recording policy can be found on our website.

#### **2. Apologies and absences**

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk or the Administrator prior to the meeting.

#### **3. Declaration of Interests, Dispensations, Predetermination or Lobbying**

To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers. To consider any Dispensation requests received by the Parish Clerk and not previously considered.

#### **4. Co-option of Councillors**

- a) Consideration for the co-option of Councillors to fill two vacancies.
- b) Appoint Co-opted Councillors to committees.

#### **5. Signing of the Minutes of the last meeting**

- a) Minutes from Full Council meeting 12<sup>th</sup> November 2024.
- b) Closed session minutes from Full Council meeting 12<sup>th</sup> November 2024.

#### **6. Reports:**

- a) Borough Councillors
- b) Police
- c) Clerk
- d) Chairman

#### **7. Committee Meeting and Working Group Reports.**

- a) Communications Committee
- b) Planning Committee
- c) Environment Committee
- d) Finance Working Group
- e) HR Committee
- f) Reports from members of the Council for outside bodies

8. **Finance** (Accounts and Audit Regulation 2011/817)
- a) Resolution to approve/ratify quotations or payments.
    - i. Allotment Insurance.
    - ii. Additional Christmas motif lights.
    - iii. Cost for bark at entrances to EHF
    - iv. Cost for tree cutting on St Faiths footpath
  - b) Grants & Donations: Heart of Kent Hospice
  - c) Authorise December payments.
  - d) Finance reports.
  - e) Balances of accounts.

9. **Policies**  
Code of Conduct

10. **Budget**  
To agree the budget for 2025-26

11. **Leases**  
To receive an update from Cllr Hall.

12. **Future Agenda Items**

13. **Date of the next meeting 14<sup>th</sup> January 2025**

Signed:



Joanne Upton, Clerk to Bearsted Parish Council, 5<sup>th</sup> December 2024

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