



A G E N D A

To all members of the Council, Press, and Public
Members are hereby summoned, and notice is given that the
ANNUAL MEETING OF THE COUNCIL be taking place at Madginford Hall, Egremont Road
on Tuesday 13th May 2025 at 7.00pm when it is proposed to transact the following
business:

1. **Election of Chairperson and Declaration of Acceptance of Office.**
2. **Election of Vice-Chairperson and Declaration of Acceptance of Office.**
3. **Declarations of intention to record.**
Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk. Details of our full recording policy can be found on our website.
4. **Apologies and absences.**
Members who cannot attend a meeting shall tender their apologies to the Parish Clerk or the Deputy Clerk prior to the meeting.
5. **Declaration of Interests, Dispensations, Predetermination or Lobbying.**
To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers. To consider any Dispensation requests received by the Parish Clerk and not previously considered.
6. **To Appoint Committees:**
 - a) Environment: To appoint members of the committee.
 - b) Communications: To appoint members of the committee.
 - c) Traffic and Transportation: To appoint members of the committee.
 - d) Human Resources: To appoint members of the committee.
 - e) Finance Working Group: To appoint members of the group.
 - f) Planning Committee: To appoint members of the committee.
7. **Election of KALC representatives (two members).**
8. **Review of Terms of Reference and standing orders specific to committees and sub-committees.**
 - a) Environment Committee
 - b) Communications Committee
 - c) Traffic and Transportation Committee
 - d) Human Resources Committee
 - e) Finance Working Group
 - f) Planning Committee

9. **Review of the Scheme of Delegation: arrangements to committees, sub-committees, and staff.**
10. **Review of the Risk Register.**
11. **Review of the Councils asset register.**
12. **Review of arrangements for insurance cover for insurable risks.**
13. **To review direct debits and regular payments.**

Adjournment to enable members of the public to address the meeting.

Signed:



Joanne Upton, Clerk to Bearsted Parish Council,
8th May 2025

Tel: 01622 630165 Email: Clerk@bearstedparishcouncil.gov.uk

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