

Minutes

Finance Working Group
Parish Office
10th July 2025 at 11am

Present: Cllr David Hall, Cllr Richard Ash, Cllr Frank Jagger and Cllr Carolyn Smith.
Also in attendance was the Clerk, Joanne Upton.

1. To elect a Chairperson.

It was agreed that Cllr Hall would chair the meeting.

2. Finance (Accounts and Audit Regulation 2011/817)

- a. Resolution to approve/ratify quotations or payments.
MIDAS Waste: Bin for the Green: It was agreed to recommend to FC the cost of £210 for a wheelie bin for the Green over the six weeks school summer holiday.
- b. Grants and Donations:
 - i. Summer Playscheme: It was agreed to recommend to FC to approve the grant request for £370 for bouncy castles.
 - ii. Madginford Hall, Grant for a defibrillator: it was agreed to defer this to FC as the paperwork had not been received.
- c. Authorise July payments: agreed to recommend to FC.
- d. Finance Report: agreed to recommend to FC.
- e. Bank Account Balances: agreed to recommend to FC.
- f. Q1 VAT claim: was duly noted.

3. KCC Lease and rent review

Cllr Hall suggested that we write a formal letter querying the process, and the increase of 2650% is being requested and back dated to August 2024 and BPC are not aware of any previous rent reviews taking place. BPC needs to understand the mechanism for calculating the rent, now and going forward, including the area/size of land being used to calculate and is this based on commercial properties, which BPC and the Hall Committee are not. It was agreed to recommend to FC that a holding letter is drafted to KCC to request time to investigate further. The Working Group will also recommend that the Leases Working Group and the Clerk work with Outset for advice and potentially instruct a valuer to assess the correct rental amount. It will request FC give delegated authority to the Clerk to obtain a quote from Outset for legal advice up to £2000, and a further amount to instruct a valuer.

4. Asset Register

It was agreed to remove all benches, excluding those purchased by BPC from the Asset Register and keep as an inventory, as the memorial benches were not purchased and therefore not owned by the Parish Council.

5. Next meeting date: 11th September 2025.

There being no further business to transact, the meeting closed at 12.18 hrs

Signed..... Date.....