



Minutes

Finance Working Group  
Parish Office  
11<sup>th</sup> September 2025 at 11am

Present: Cllr David Hall, Cllr Richard Ash and Cllr Clive English.  
Also in attendance was the Clerk, Joanne Upton.

**1. To elect a Chairperson.**

It was agreed that Cllr Hall would chair the meeting.

**2. Finance (Accounts and Audit Regulation 2011/817)**

a. Resolution to ratify quotations or payments.

Playdale: £125.10 inc.VAT to replace broken swing at BWT play area, will recommend approval to FC.

Safeplay: £633.60 inc.VAT repairs to play equipment at BWT, will recommend approval to FC. Costs were agreed with the Chair of Environment.

Maidstone Tree Surgeons: £264 inc.VAT for additional tree work on the Green, will recommend approval to FC.

Green Barnes: £222.54 inc.VAT, to replace broken post, noticeboard at Holy Cross Church, will recommend approval to FC.

b. Grants and Donations: There were no applications to consider.

c. Authorise September payments: agreed to recommend to FC.

d. Finance Reports: Cllr Ash noted the income for playscheme tickets should remain as an income on the report and show as an outgoing rather than remove it from income. The £42 payment in Traffic & Transport budget was for the installation of signs in Church Lane. It was agreed to recommend to FC.

e. Bank Account Balances: agreed to recommend to FC.

**3. KCC Lease and rent review**

The costs to have a valuation on the buildings and land would be £2500. The Leases working group have agreed for the Clerk to contact KCC to discuss the option to purchase the land minus the car park. Awaiting a response from the Director of Infrastructure at KCC.

**4. Banking**

Will recommend reinvesting £80,000 with Hampshire Trust Bank, when existing account expires on the 18<sup>th</sup> September. Fixed rate at 4.22%.

**5. Insurance**

Will recommend to FC to renew with Clear Councils at £2643.05, 3-year discounted contract.

**6. NALC Pay Scales**

Will recommend to FC to approve the NALC pay scales for 2025-26

**7. Next meeting date: 9<sup>th</sup> October 2025.**

**There being no further business to transact, the meeting closed at 11.50 hrs**

Signed..... Date.....