



Expenditure Transactions - Payment Approval List

For payments to be made in January 2026, following approval

Bacs Payments to be made

Transaction Number	Invoice Number/Ref	Payment ref (if already paid)	Ledger Date	Gross	Heading	Transaction Details	
5672	21416		01/01/2026	£72.00	115/4	Compute4U - Leased laptops x 3	£106.38
5671	21428		01/01/2026	£34.38	115/4	Compute4U - Licences for laptops x 3	
5665	Inv 24		29/12/2025	£42.00	115/12	Cleaning of office	
5669	Dec clean		01/01/2026	£15.00	115/12	Ian's Window Cleaning - Dec clean of windows and cobwebs	
5670	Dec exps		31/12/2025	£172.23	Various	Joanne Upton - Expenses	
5664	S3343A 2026		21/12/2025	£84.00	130/5	National Allotment Society - Membership fees 18.01 - 17.01.27	
5661	107		23/12/2025	£220.59	100/6	Finance support Dec	
5668	2269	12172025 Secure tech	16/12/2025	£456.00	Various	Secure Tech Systems Ltd - Church Lane CCTV	

£1,096.00

Direct Debits

Transaction Number	Invoice Number/Ref	Payment ref (if already paid)	Ledger Date	Gross	Heading	Transaction Details
5667	M142 QC		19/12/2025	£86.73	115/2	British Telecom - BT charges December
5673	KI-CBA22A74-0016		05/01/2026	£82.47	410/2	EDF Energy - 01.12.25 - 31.12.25 elec WT
5666	239575		19/12/2025	£80.00	115/4	Managed Technology - Mono and colour ink usage
5663	01641716		22/12/2025	£79.46	400/1	Valda Energy - Unmetered street lighting 24.11-18.12.25
5662	01608301 credit		22/12/2025	-£130.17	400/1	Valda Energy - Unmetered street lighting 24.11-23.12

£188.40

Lloyds Corporate Card Transactions - payable by Direct Debit

Transaction Number	Invoice Number/Ref	Payment ref (if already paid)	Ledger Date	Gross	Heading	Transaction Details
5675	Card chgs		02/01/2026	£3.00	115/17	Lloyds Bank - Dec card fee
5677	Lebara 03.01		03/01/2026	£5.95	115/7	Lloyds Bank - Lebara - office mobile
5676	04.01 Jan year		04/12/2025	£198.29	Various	Lloyds Card - Chris Knott Insurance - Allotment ins 04.01.26 year

£167.24

Payroll Costs

Transaction Number	Invoice Number/Ref	Payment ref (if already paid)	Ledger Date	Gross	Heading	Transaction Details
Staff Payments	Payroll		25/01/2025	£2,163.74	Salaries	January payroll
H-MRC - usual pay	Payroll		25/01/2025	£657.67	Salaries	January payroll
NEST	Payroll		25/01/2025	£144.36	Salaries	January payroll

£2,965.77

TOTAL:

£4,447.52

check to pdf

£0.00

Agrees to pdf reports

Sales Refunds

Transaction Number	Invoice Number/Ref	Ledger Date	Gross	Heading	Transaction Details
			<u>£0.00</u>		

Signature:

Signature:

Date:

13.1.26