



Expenditure Transactions - Payment Approval List

For payments to be made in March 2026, following approval

Bacs Payments to be made

Table with columns: Transaction Number, Invoice Number/Ref, Payment ref (if already paid), Ledger Date, Gross, Heading, Transaction Details. Includes entries for clearing of office, computer leases, and various maintenance services.

£5,730.33

Direct Debits

Table with columns: Transaction Number, Invoice Number/Ref, Payment ref (if already paid), Ledger Date, Gross, Heading, Transaction Details. Includes entries for BT charges, water usage, and energy bills.

£554.75

Lloyds Corporate Card Transactions - payable by Direct Debit

Table with columns: Transaction Number, Invoice Number/Ref, Payment ref (if already paid), Ledger Date, Gross, Heading, Transaction Details. Includes entries for Adobe Card and Lloyds Bank charges.

£163.80

Payroll Costs

Table with columns: Transaction Number, Invoice Number/Ref, Payment ref (if already paid), Ledger Date, Gross, Heading, Transaction Details. Includes entries for Staff Payments, HMRC, and NEST.

£3,618.94

TOTAL:

£10,078.82

check to pdf

£0.00

Agrees to pdf reports

Sales Refunds

Table with columns: Transaction Number, Invoice Number/Ref, Ledger Date, Gross, Heading, Transaction Details.

£0.00

Signature: [Handwritten signature]
Signature: [Handwritten signature]
Date: 10/3/26