

Expenditure transactions - approval list

Cheque	Gross	Heading	Invoice date	Details	Cheque Total
	£62.92	410/2	01/04/26	EDF Energy - 01.03.26 - 31.03.26 elec WT	
	£38,505.43	911	01/04/26	Steadline Ltd - Church Lane Car Park works - drainage	
	£72.00	115/14	01/04/26	Madginford Hall - Mar hall hire	
	£2,400.00	130/1	01/04/26	KALC - 2026 Kalc subs	
	£15.00	115/12	01/04/26	Ian's Window Cleaning - 01.04 clean of windows and cobwebs	
	£6.59	235/2/1	01/04/26	Castle Water - Allotments C Lane 01.03.26 - 31.03.26	
	£3.00	115/17	02/04/26	Lloyds Bank - March card fee	
	£928.91		25/04/26	HMRC - PAYE and NI Apr (office staff)	
	£456.00	100/1		PAYE Apr	
	£472.91	100/6		NI Apr	
		100/3	25/04/26	Joanne Upton - April payroll	
		100/3	25/04/26	Amy Bush - Apr pay	
	£787.20	160/16	25/04/26	HMRC - CA for 2025/26 - PAYE	
	£206.04	100/5	25/04/26	NEST Pension - Apr pension deductions	
	£384.00	160/18	25/04/26	Cllr Pat Catt - 2025/26 allowances	
	£288.00	160/18	25/04/26	Cllr David Hall - 2025/26 allowances	
	£364.80	160/18	25/04/26	Cllr Denis Spooner - 2025/26 allowances	
	£384.00	160/18	25/04/26	Cllr Richard Ash - 2025/26 allowances	
	£480.00	160/18	25/04/26	Cllr Carolyn Smith - 2025/26 allowances	
	£211.20	160/18	25/04/26	Cllr Clive English - 2025/26 allowances	
	£345.60	160/18	25/04/26	Cllr Val Springett - 2025/26 allowances	
	£211.20	160/18	25/04/26	Cllr C Waters - 2025/26 allowances	
	£249.60	160/18	25/04/26	Cllr Sean Turner - 2025/26 allowances	
	£230.40	160/18	25/04/26	Cllr Martha Monday - 2025/26 allowances	

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Date

Expenditure transactions - approval list

Cheque	Gross Heading	Invoice date	Details	Cheque Total
Sub Total	£48,818.74			
Total	<u>£48,818.74</u>			

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Date _____

Bearsted Parish Council

Expenditure transactions - payments approval list Start of year 01/04/25

No	Payment Reference	Gross	To pay Heading	Invoice date	Invoice no.	Details	Payment Reference Total
5788		£70.00	£70.00 700/2	20/01/26	2101220	Licensing Partnership - Licence 10/04/26 - 09/04/27 - The Green	
5800		£74.12	£74.12	11/02/26	Expenses Feb	Amy Bush - Expenses	
	1	£38.13	100/4			Award for Mynn Awards	
	2	£32.99	100/4			Gift for Mynn Awards	
	3	£3.00	115/8			Milk/soap	
5766		£34.38	£34.38 115/4	01/03/26	21805	RMX Cloud Ltd - Licences for laptops x 3	
5767		£72.00	£72.00 115/4	01/03/26	21793	RMX Cloud Ltd - Leased laptops x 3	
5790		£54.00	£54.00 115/14	01/03/26	1032026	Madginford Hall - Feb hall hire	
5765		£29.07	£29.07 220/2	04/03/26	10009335917	Castle Water - Feb water usage - Pond	
5778		£5.95	£5.95 115/7	04/03/26	Lebara 04.03	Lloyds Bank - Lebara - office mobile	
5787		£19.97	£19.97 115/4	07/03/26	Adobe Card1	Lloyds Card - Adobe - March Adobe charge	
5791		£2,100.00	£2,100.00 910	09/03/26	5460 (1)	Martine Waghorn Chartered Surveyors - Valuation of Community Hall, Bearsted	
5793		£336.00	£336.00 210/2	09/03/26	INV 1898	Everyday Play Ltd - Replacement of monkey bars	
5801		£55.49	£55.49 245/2	10/03/26	VS Exps	Cllr Val Springett - Plants for M Hall	
5785		£773.50	£773.50 255/1	11/03/26	37/0	Maidstone Borough Council - Car Park and premises rates - 2026/2027	

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Date

Bearsted Parish Council

Expenditure transactions - payments approval list Start of year 01/04/25

No	Payment Reference	Gross	To pay	Heading	Invoice date	Invoice no.	Details	Payment Reference Total
5802	MBC no pmt due	£0.00	£0.00	150/1	11/03/26	34/0	Maidstone Borough Council - Rates Office - 2026/27	£0.00
5797		£370.80	£370.80		13/03/26	32985	Safeplay PS Ltd - Monthly play area checks - Feb	
	1	£185.40		210/2			Monthly play area inspections	
	2	£185.40		285/1/2			Monthly play area inspections	
5794		£492.53	£492.53	220/1	16/03/26	9000232071	Kent County Council - Procure plants and plant at BG pond site	
5772		-£89.43	-£89.43	235/1/2	18/03/26	10009497921	Castle Water - The St allotments - Feb 2026 (reading taken)	
5773		£183.06	£183.06	235/2/1	18/03/26	TWCB031145	Castle Water - Allotments C Lane 01.01.26 - 28.02.26	
5795		£705.60	£705.60	290/2	18/03/26	39659	Oakleaf Electrical Contractors - Faulty streetlight replacement - Holy Cross Church	
5777		£24.26	£24.26	115/4	20/03/26	Adobe Card	Lloyds Card - Adobe - March to April Adobe charge	
5781		£62.40	£62.40	115/4	20/03/26	244951	Managed Technology - Mono and colour ink usage	
5782		£95.80	£95.80	115/2	20/03/26	M145 1Y	British Telecom - BT charges March	
5783		£74.49	£74.49	400/1	24/03/26	01788319	Valda Energy - Unmetered street lighting 24.02-23.03.26	
5796		£1,176.00	£1,176.00	115/4	25/03/26	040	Jonco IT and Security Ltd - Data mapping and security	
5799		£42.00	£42.00	115/12	27/03/26	Inv 27	██████████ - Cleaning of office	

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Bearsted Parish Council

Expenditure transactions - payments approval list Start of year 01/04/25

No	Payment Reference	Gross	To pay Heading	Invoice date	Invoice no.	Details	Payment Reference Total
5789		£370.80	£370.80	30/03/26	34205	Safeplay PS Ltd - Monthly play area checks - Mar	
	1	£185.40	210/2			Monthly play area inspections	
	2	£185.40	285/1/2			Monthly play area inspections	
5776		£201.59	£201.59 100/8	31/03/26	110	Nicola Brittain - Finance support Mar	
5779		£900.00	£900.00 117	31/03/26	31.03.26	Fed At Bearsted Golf Club - Light buffet and room hire fee - APM (£200 part pd by card)	
5798		£42.00	£42.00 120/2	31/03/26	M4HK3	KALC - Training - YE audit training (Amy)	

The following payments have already been made

5784	03162026 Valda	£55.36	£55.36 410/2	04/03/26	01750782	Valda Energy - Metered lighting 24.02-23.03	
5792	03092026 KM	£376.63	£376.63 135/1	05/03/26	B0141009	KM Media Group - Advert re premises licence	
5786	03252026 Spitfire	£1.68	£1.68 255/3	09/03/26	SBS1345370	Spitfire Network Services - Monthly charges (CCTV)	
5780	03192026 Payroo	£6.00	£6.00 115/10	10/03/26	PSS2623733	Payroo Ltd - Feb Payroll charges	
5771	03132026 ICO	£47.00	£47.00 130/6	13/03/26	ICO 2026/7	ICO - ICO annual charge	
Sub Total		£8,763.05	£8,763.05				
Total		£8,763.05	£8,763.05				

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Financial Budget Comparison

Comparison between 01/04/25 and 31/03/26 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/25

		2025/2026	Actual Net	Balance
INCOME				
Full Council				
1000	Precept	£75,780.00	£75,780.00	£0.00
1050	Bearsted & Thurnham Bowling Club	£0.00	£0.00	£0.00
1060	Bearsted Guide Association	£0.00	£0.00	£0.00
1070	Bearsted Scout Group	£0.00	£0.00	£0.00
1080	Bearsted Cricket Club	£0.00	£0.00	£0.00
1090	Bearsted & Thurnham Lawn Tennis Club	£0.00	£15.00	£15.00
1100	Bank Interest - Current	£0.00	£0.00	£0.00
1120	Bank Interest - Land & Buildings Account	£0.00	£0.00	£0.00
1121	Bank Interest - Buckinghamshire	£0.00	£0.00	£0.00
1125	Bank Interest - Cambridge Acct	£0.00	£0.00	£0.00
1130	Bank Interest - Skipton	£0.00	£0.00	£0.00
1131	Bank Interest - Redwood	£6,350.00	£2,191.75	-£4,158.25
1132	Bank Interest - Unity Savers	£1,375.00	£0.00	-£1,375.00
1133	Bank Interest - Unity Instant Access	£3,640.00	£658.80	-£2,981.20
1134	Bank Interest - C&C	£2,200.00	£2,206.03	£6.03
1135	Bank Interest - Hampshire Trust	£0.00	£3,630.04	£3,630.04
1136	Bank Interest - Buckinghamshire	£0.00	£1,740.85	£1,740.85
1140	Misc Income	£0.00	-£1,236.57	-£1,236.57
1145	CIL Receipts (not traffic)	£0.00	£8,710.02	£8,710.02

Financial Budget Comparison

Comparison between 01/04/25 and 31/03/26 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/25

		2025/2026	Actual Net	Balance
Total Full Council		£89,345.00	£93,695.92	£4,350.92
Environment				
2005	Precept	£37,650.00	£37,650.00	£0.00
2010	Miscellaneous Income	£0.00	£5.00	£5.00
2020	Allotments	£3,023.70	£3,581.48	£557.78
2030	Electricity Refund	£15.00	£11.50	-£3.50
2035	Insurance Claim - Noticeboards	£0.00	£0.00	£0.00
2150	Play areas - PSS	£450.11	£450.06	-£0.05
2200	Grounds maintenance-PSS	£10,651.44	£10,650.14	-£1.30
2300	Churchyard War Memorial - PSS	£409.94	£409.88	-£0.06
2400	Elizabeth Harvie Field Hire	£280.00	£280.00	£0.00
2450	The Green - Hire fees	£230.00	£80.00	-£150.00
Total Environment		£52,710.19	£53,118.06	£407.87
Community Projects				
7000	Market on the Green	£0.00	£0.00	£0.00
7060	Christmas Market	£0.00	£0.00	£0.00
7100	Playscheme	£24,500.00	£7,893.94	-£16,606.06
7400	Fireworks	£20,000.00	£21,146.00	£1,146.00
7650	Other income	£0.00	£0.00	£0.00
7660	Misc Income	£0.00	£0.00	£0.00
7700	Precept	£7,070.00	£7,070.00	£0.00
Total Community Projects		£51,570.00	£36,109.94	-£15,460.06
Special Projects				
9000	Special Projects Income	£0.00	£0.00	£0.00
Total Special Projects		£0.00	£0.00	£0.00

Financial Budget Comparison

Comparison between 01/04/25 and 31/03/26 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/25

	2025/2026	Actual Net	Balance
Traffic and Transport			
3000 Precept	£19,500.00	£19,500.00	£0.00
3004 Shopper Bus	£500.00	£13,166.00	£12,666.00
3005 CIL Neighbourhood Receipts	£0.00	£0.00	£0.00
3006 Miscellaneous	£0.00	£0.00	£0.00
Total Traffic and Transport	£20,000.00	£32,666.00	£12,666.00
Total Income	£213,625.19	£215,589.92	£1,964.73

Financial Budget Comparison

Comparison between 01/04/25 and 31/03/26 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/25

		2025/2026	Actual Net	Balance
EXPENDITURE				
Full Council				
100	Staff Salaries	£61,690.32	£74,072.40	-£12,382.08
108	Bank Charges - Cambridge	£0.00	£2,206.03	-£2,206.03
110	Parish Office - (Equipment)	£0.00	£83.80	-£83.80
111	Bank Charges - Redwood	£0.00	£0.00	£0.00
115	Parish Office (Administration)	£6,617.00	£7,503.13	-£886.13
116	Bank Account Set Up	£0.00	£0.00	£0.00
117	APM Costs	£710.00	£899.99	-£189.99
120	Training	£1,700.00	£644.00	£1,056.00
125	Law & Order	£0.00	£0.00	£0.00
130	Subscriptions	£2,110.00	£2,263.00	-£153.00
140	Parish office (Refurbishment)	£0.00	£0.00	£0.00
145	Audit fees	£1,450.00	£1,552.60	-£102.60
150	Parish office- (Utilities)	£1,600.00	£4,091.55	-£2,491.55
155	Legal/Consultancy Fees	£4,000.00	£4,552.00	-£552.00
160	Councillors Allowance	£5,760.00	£4,200.00	£1,560.00
165	Parish Awards	£0.00	£0.00	£0.00
170	Defibrillator	£100.00	£71.40	£28.60
175	Insurance	£3,200.00	£2,337.05	£862.95
180	S137 Payments/Donations	£3,000.00	£4,050.79	-£1,050.79
190	Contingency	£0.00	£0.00	£0.00

Financial Budget Comparison

Comparison between 01/04/25 and 31/03/26 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/25

		2025/2026	Actual Net	Balance
195	Election costs	£0.00	£0.00	£0.00
Total Full Council		£91,937.32	£108,527.74	-£16,590.42
Environment				
200	General	£4,105.00	£897.10	£3,207.90
210	Bearsted Green (Maintenance)	£10,500.00	£8,702.40	£1,797.60
215	Bearsted Green (Benches)	£500.00	£0.00	£500.00
220	Bearsted Green (Pond)	£1,250.00	£532.37	£717.63
235	Allotments	£8,240.00	£2,059.74	£6,180.26
240	Tree work	£6,000.00	£6,205.19	-£205.19
245	Environmental Enhancements	£390.00	£55.49	£334.51
255	Church Lane car park	£1,222.00	£1,949.72	-£727.72
260	Bearsted Green (Bins)	£150.00	£210.00	-£60.00
265	Holy Cross Church	£5,000.00	£2,427.70	£2,572.30
270	Meadow Bank Maintenance	£4,000.00	£5,096.90	-£1,096.90
280	Elizabeth Harvie Field Maintenance	£2,136.00	£1,306.55	£829.45
282	Church Landway Maintenance	£0.00	£471.70	-£471.70
285	Church Landway - Play area	£3,500.00	£5,420.74	-£1,920.74
290	Church Landway - Lighting	£0.00	£1,386.00	-£1,386.00
295	Church Landway - Grass maintenance	£700.00	£0.00	£700.00
400	Footway Lighting	£2,800.00	£1,125.02	£1,674.98
410	Electricity costs	£2,201.82	£1,078.54	£1,123.28
Total Environment		£52,694.82	£38,925.16	£13,769.66

Financial Budget Comparison

Comparison between 01/04/25 and 31/03/26 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/25

		2025/2026	Actual Net	Balance
Planning				
600	Planning	£0.00	£0.00	£0.00
Total Planning		£0.00	£0.00	£0.00
Community Projects				
135	Licensing	£200.00	£546.63	-£346.63
205	Christmas Costs	£7,300.00	£4,809.43	£2,490.57
250	Noticeboards	£2,800.00	£1,009.00	£1,791.00
700	Market on the Green	£240.00	£302.00	-£62.00
710	Play scheme	£24,500.00	£8,028.76	£16,471.24
730	Newsletter	£100.00	£74.07	£25.93
740	Fireworks	£13,730.00	£11,060.02	£2,669.98
760	Hire fees (Green)	£0.00	£0.00	£0.00
770	Christmas Light Switch On	£200.00	£0.00	£200.00
771	Digital Engagement	£2,500.00	£0.00	£2,500.00
785	Other Events	£0.00	£366.26	-£366.26
786	Comms - Initiatives	£0.00	£0.00	£0.00
Total Community Projects		£51,570.00	£26,196.17	£25,373.83
Special Projects				
900	Contingency	£0.00	£0.00	£0.00
902	Meadowbank/Bell Lane	£0.00	£0.00	£0.00
903	Bearsted Goods Shed (Coalyard)	£0.00	£0.00	£0.00
904	Other New	£0.00	£0.00	£0.00
905	Special Projects - Church Landway Drainage	£0.00	£0.00	£0.00

Financial Budget Comparison

Comparison between 01/04/25 and 31/03/26 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/25

		2025/2026	Actual Net	Balance
906	Special Projects - Allotments	£0.00	£0.00	£0.00
907	Special Projects - Tree Work	£0.00	£0.00	£0.00
908	Special Project - Play Area Enhancements	£0.00	£0.00	£0.00
909	Special Projects - Community Project	£65,000.00	£0.00	£65,000.00
910	Special Projects - Office Extension	£91,534.00	£1,750.00	£89,784.00
911	Special Projects - Car Park Drainage	£32,970.00	£562.80	£32,407.20
912	Special Projects - Events Cancellation	£8,730.92	£0.00	£8,730.92
	Total Special Projects	£198,234.92	£2,312.80	£195,922.12
	Land Fund			
300	Land Fund	£0.00	£0.00	£0.00
	Total Land Fund	£0.00	£0.00	£0.00
	Traffic and Transport			
350	Traffic Calming	£20,000.00	£1,467.00	£18,533.00
351	Shopper Grant Costs	£4,000.00	£8,500.00	-£4,500.00
352	CIL Neighbourhood Grant Costs	£5,100.00	£0.00	£5,100.00
353	Contingency/Other Costs	£0.00	£42.00	-£42.00
	Total Traffic and Transport	£29,100.00	£10,009.00	£19,091.00
	Total Expenditure	£423,537.06	£185,970.87	£237,566.19

Financial Budget Comparison

Comparison between 01/04/25 and 31/03/26 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/25

	2025/2026	Actual Net	Balance
Total Income	£213,625.19	£215,589.92	£1,964.73
Total Expenditure	£423,537.06	£185,970.87	£237,566.19
Total Net Balance	-£209,911.87	£29,619.05	

Quick Budget Comparison 2025-26

Financial reports verified and checked at Finance meeting on 9th April 2026

Committee	Budgeted Income	Actual Spend (to date)	Variance to Budget
Full Council	£89,345.00	£108,527.74	-£19,182.74
Environment	£52,710.19	£38,925.16	£13,785.03
Communications	£51,570.00	£26,196.17	£25,373.83
Traffic	£20,000.00	£10,009.00	£9,991.00
TOTAL	£213,625.19	£183,658.07	£29,967.12
Special Projects £198,234.92	198,234.92	£2,312.80	£195,922.12

These figures have been extracted from the Financial Budget comparison report.

To enable Cllr's to easily see available funds and budgets, for each Committee without the need to manually check/calculate the figures. If you have any queries, please contact me.

BANK ACCOUNT DETAILS - As reviewed and agreed at the finance meeting on the 9th Apr 26

Bank	Acc. Type	Term	Ends	Interest Paid	Interest Rate	Balance
Unity	Current	n/a	n/a			£18,307.60
Unity - Instant Access	Instant Access Saver	n/a	n/a	Quarterly	2.10%	£99.21
Unity - Fixed Rate	Fixed Rater Saver	24 month	02/07/2026	Jul-26	5.00%	£85,000.00
Cambridge & Counties	Fixed Rater Saver	60 months	31/10/2029	Annually in Oct	4.40%	£52,206.03
Hampshire	Fixed Rater Saver	12 months	19/09/2026	Annually in September	4.22%	£83,630.04
Redwood Bank	95 day Notice Acc	n/a	n/a	Annually	3.50%	£109,971.78
Buckinghamshire BS	Instant Access Saver	n/a	30/10/2026	Annually in Dec	2.55%	£86,741.85

TOTAL

£435,956.51

Interest rate 3.25% from 30/5/26