



# Minutes of the Finance Working Group meeting of Bearsted Parish Council

Parish Office, Madginford Hall, Egremont Road, Bearsted on Thursday 5th March 2026 at 11am

## Present:

Cllr David Hall (Chair)  
Cllr Richard Ash MBE  
Cllr Frank Jagger  
Cllr Carolyn Smith

Also, in attendance was the Clerk Joanne Upton.

### 1. Signing of the minutes of the last meeting

The minutes of the meeting on 5<sup>th</sup> February 2026 were agreed as a true record and signed by the Chairman.

### 2. Finance (Accounts and Audit Regulations 2011/817)

- a. Resolution to approve/ratify quotations or payments:  
Kent Messenger £355.84 exc. VAT to publish the Premises Licence variation notice.
- b. Grants and Donations:  
Bearsted & Thurnham Fayre: £2000 towards the cost of a new shed. The working group recommend refusing this application as a capital investment, due to the reliance of volunteers this event is not guaranteed to continue. The working group will continue to support the Fayre by providing the Green at no charge and grants for operations on the day.  
Bearsted CAN: £400 Community Energy Initiative: The working group agreed that firm confirmation of sites is needed before investing in setting up the Community Group and concerns were raised about it being a company as opposed to a charity which the Council cannot provide grants too.  
Madginford School: £2000 Bikes and helmets. Will recommend we provide £500 towards the cost providing the school can demonstrate they can raise the remaining amount.
- c. Review March Payments: It was agreed to recommend approval to Full Council.
- d. Review Finance Reports: It was agreed to recommend approval to Full Council.
- e. Review Balance of Accounts: It was agreed to recommend approval to Full Council.

### 3. KCC Rent Review and Lease

The valuation report has still not been received. It was agreed that this will be circulated to the Finance and Leases working groups once received and then deferred to the next meeting of the Finance working Group.

### 4. Audit Assertion 10, Data Compliance

The working group will recommend to FC to accept the cost of £1435 from Jonco IT to provide a full data mapping service prior to the May audit to meet the data compliance requirements.

### 5. Date of next meeting, 9<sup>th</sup> April 2026

There being no further business to transact, the meeting ended at 11:43 hrs.

Signed..... Date.....