



Bearsted  
Parish  
Council

## Full Council Meeting Agenda

To all Members of the Council, Press and Public.

Members are hereby summoned and notice is given that the **MEETING OF THE FULL COUNCIL** will be taking place at Madginford Hall, Egremont Road on Tuesday 14<sup>th</sup> April 2026 at **7.15pm**.

*The Chair will assume that all Members will read the papers before attending the meeting. Officers are asked to assume the same when introducing reports.*

### **It is proposed to transact the following business:**

#### **Reports from members of the public**

This is a concessionary short session and will be limited to 15 minutes. Three minutes per person will be allowed and only if time permits will further comments be heard. This is a for information session only and no action can be taken upon those items raised.

#### **1. Declarations of intention to record**

Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk. Details of our full recording policy can be found on our website.

#### **2. Apologies and absences**

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk or the Deputy Clerk prior to the meeting.

#### **3. Declaration of Interests, Dispensations, Predetermination or Lobbying**

To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers. To consider any Dispensation requests received by the Parish Clerk and not previously considered.

#### **4. Signing of the Minutes of the last meeting**

Minutes from the Full Council meeting 10<sup>th</sup> March 2026.

#### **5. Reports:**

- a) Borough Councillors
- b) KCC Councillor
- c) Community Warden
- d) Police
- e) Clerk
- f) Chairman

#### **6. Committee Meeting and Working Group Reports.**

- a) Traffic & Transport Committee
- b) Communications Committee
- c) Finance Working Group
- d) Reports from members of the Council for outside bodies

#### **7. Finance (Accounts and Audit Regulation 2011/817)**

- a) Resolution to approve/ratify quotations or payments.
  - i. KALC Subscription: £2000.00

- ii. SLCC membership for Clerk: £253.00
- iii. Computer 4U – cost to change Windows licence to professional, allowing encryption.
- b) Grants & Donations:  
Bearsted CAN: Community Energy Initiative Group
- c) Authorise April payments.
- d) Finance reports.
- e) Balances of bank accounts.

**8. Audit Assertion 10 – Data Compliance**

To review and consider the report.

**9. KCC Rent Review & Lease**

To consider the valuation report from Martine Waghorn Chartered Surveyors and to agree an offer to KCC.

**10. Future Agenda Items**

**11. Date of the next meeting 12<sup>th</sup> May 2026**

Signed:



Joanne Upton, Clerk to Bearsted Parish Council, 9<sup>th</sup> April 2026

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