



HR Committee Meeting Agenda

To all members of the Council, Press and Public
Members are hereby summoned and notice is given that the **MEETING OF THE HR COMMITTEE** will be taking place at the Madginford Hall, Egremont Road on Tuesday 2nd June 2026 at **7:15pm** when it is proposed to transact the following business:

Reports from members of the public

This is a concessionary short session before the meeting commences and will be limited to 15 minutes. Three minutes per person will be allowed and only if time permits will further comments be heard. This is a for information session only and no action can be taken upon those items raised. (15 mins)

1. Declarations of intention to record

Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk. Details of our full recording policy can be found on our website.

2. To Elect a Chairperson

3. To Elect a Vice Chair

4. Apologies and absences

Members who cannot attend a meeting shall tender their apologies to the Clerk or the Administrator prior to the meeting.

5. Declaration of Interests, Dispensations or Lobbying

To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers. To consider any Dispensation requests received by the Parish Clerk and not previously considered.

6. To resolve to go into closed session and to exclude the press and public at item 7 (Admissions to Meetings Act 1960) in accordance with Standing Order 10 (xi) HR Matters.

7. Closed Session

HR Matters.

8. Future Agenda Items

9. Date of next Meeting, TBC

Signed:

A handwritten signature in black ink, appearing to read 'Joanne Upton', written in a cursive style.

Joanne Upton
Clerk to Bearsted Parish Council.
21st May 2026
Tel: 01622 630165