



## **Terms Of Reference** **Environment Committee**

1. Parish Land – Amenity Areas  
To provide, maintain, improve and manage the amenity areas dedicated to the Parish Council, in the best interests of the community.  
To ensure that land designated for the young people of Bearsted remains within the parish ownership i.e play areas.
2. Allotments  
To discharge all statutory functions in relation thereto under the Allotments Acts and to make annual recommendations to the Parish Council as to the rents (including water) chargeable to allotment holdings. To liaise with the one Management Committee.
3. Sporting Organisations  
To liaise with all sporting organisations, on a regular basis, with regard to the continued improved provision of sporting, leisure and recreational facilities within the Parish.
4. War Memorial  
To deal with all matters relating to the War Memorial.
5. To provide Full Council with estimates for future work programmes, particularly as a contribution to the preparation of the budget.  
  
To make recommendations for new Tree Preservation Orders and recommendations for new tree, bush and flower planting around the Parish.
6. To be aware of any possibilities to obtain land for the benefit of the Parish.
7. To liaise with Kent Highway Services, Maidstone Borough Council, and any other relevant agencies to include neighbouring Parishes on all matters relating to street lighting.
8. To monitor/supervise the implementation of schemes initiated by the Parish Council in conjunction with the Clerk or any other appointed person or body.
9. In the interest of public participation, any member of the public may address the Committee on an information only basis, unless the subject is already on the agenda. Alternatively, items raised will be debated at future meetings.
10. Urgent Matters
  - a) In the event of any matter arising which requires an urgent decision, the Clerk to the Council shall forthwith consult with the Chair and/or Vice Chair of the Council and/or the Chair of the Environment Committee before acting on behalf of the Council in respect of the particular matter under consideration.

- b) Before the Clerk exercises the delegated powers granted by paragraph above, those members consulted shall consider whether the matter is of sufficient importance to justify the summoning of a special meeting of the Council or of the Environment Committee and, where a meeting is so summoned, the Environment Committee shall have delegated power to act on behalf of the Council in respect of the particular matter under consideration.
- c) Whenever any action is taken in this way, full details of the circumstances justifying the urgency and of the action taken shall be reported to the next appropriate meeting of the Council.

11. All recommendations (unless covered by item 10) to be reported to Full Council for its approval.

Approved by Full Council

Signed Chair:

Dated: