



Minutes of the HR meeting of Bearsted Parish Council

Madginford Hall, Egremont Road, Bearsted on Tuesday 2nd June 2026 at 7.15pm

Present:

Cllr David Hall (Chair), Cllr Pat Catt (Vice Chair), Cllr Martha Monday, Cllr Jodie Pottage and Cllr Carolyn Smith.
Also, in attendance was the Clerk Joanne Upton and visiting member Cllr Val Springett.

Reports from members of the public

There were no members of the public.

1. Declarations of intention to record

The Clerk declared the meeting would be recorded for minuting purposes.

2. Apologies and Absences

There were no apologies or absences.

3. To Elect a Chairperson

Cllr Hall informed the members that the Chair will be the line manager for the Clerk according to our Standing Orders. Cllr Pottage proposed Cllr Hall, with no other nominations, this was seconded by Cllr Smith and resolved with all in favour.

4. To Elect a Vice Chair

Cllr Smith proposed Cllr Catt, with no other nominations, this was seconded by Cllr Monday and resolved with all in favour.

5. Declaration of Interests, Dispensations, Predetermination or Lobbying

Cllr Pottage declared an interest in item 7 as a member of the Madginford Hall Committee.

6. To resolved to go into closed session and to exclude the press and public at item 7 (Admissions to Meetings Act 1960) in accordance with Standing Order item 10 (xi)

Cllr Smith proposed to go into closed session, this was seconded by Cllr Monday and resolved with all in favour.

7. Closed Session

HR Matters.

8. Future Agenda Items

None currently.

9. Date of next meeting, TBC

There being no further business to transact, the meeting ended at 19:52 hrs.

Signed.....

Date.....