



Full Council Meeting Agenda

To all Members of the Council, Press and Public.

Members are hereby summoned and notice is given that the **MEETING OF THE FULL COUNCIL** will be taking place at Madginford Hall, Egremont Road on Tuesday 16th June 2026 at **7.15pm**.

The Chair will assume that all Members will read the papers before attending the meeting. Officers are asked to assume the same when introducing reports.

It is proposed to transact the following business:

Reports from members of the public

This is a concessionary short session and will be limited to 15 minutes. Three minutes per person will be allowed and only if time permits will further comments be heard. This is a for information session only and no action can be taken upon those items raised.

1. Declarations of intention to record

Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk. Details of our full recording policy can be found on our website.

2. Apologies and absences

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk or the Deputy Clerk prior to the meeting.

3. Declaration of Interests, Dispensations, Predetermination or Lobbying

To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers. To consider any Dispensation requests received by the Parish Clerk and not previously considered.

4. To resolve to go into closed session and to exclude the press and public at item 15 (Admissions to Meetings Act 1960) in accordance with Standing Order 10A (x)

HR Matters

5. Signing of the Minutes of the last meeting

- a) Minutes from the Annual Meeting of the Council 12st May 2026.
- b) Minutes from the Full Council meeting 12th May 2026.
- c) Minutes from the HR meeting 2nd June 2026.

6. Committees and Working Groups

To reconfirm committee and working group members.

7. Reports:

- a) Borough Councillors
- b) KCC Councillor
- c) Community Warden
- d) Police
- e) Clerk
- f) Chairman

8. Internal Audit Report

- a) To consider the internal audit report.
- b) To consider instructing Mr Buckett for 2026-27 Internal Audit.

9. Statement of Internal Control

To review the effectiveness of the system of Internal Control. Councillors are asked to consider the Statement of Internal Control in support of the Annual Governance Statement.

10. Annual Governance Statement for 2025-26

To approve the Annual Governance Statement for 2025-26, Section 1 of the Annual Return for the year ending 31st March 2026

11. Accounting Statements for 2025-26

To approve the Accounting Statements for 2025-26, Section 2 of the Annual Return for the year ending 31st March 2026.

12. Exercise of Public Rights

To review the dates for which the public will be able to review the unaudited Annual Governance & Accountability Return.

13. Committee Meeting and Working Group Reports.

- a) Traffic Committee
- b) Communications Committee
- c) Finance Working Group
- d) Reports from members of the Council for outside bodies

14. Finance (Accounts and Audit Regulation 2015)

- a) Resolution to approve/ratify quotations or payments.
To consider costs for a Fire Safety/Risk Assessment for the BPC Office & Hall
- b) Grants & Donations:
- c) Authorise June payments.
- d) Finance reports:
- e) Balances of bank accounts.

15. Closed Session

HR Matters

16. Future Agenda Items

17. Date of the next meeting 14th July 2026

Signed:



Joanne Upton, Clerk to Bearsted Parish Council, 11th June 2026

Tel: 01622 630165 Email: clerk@bearstedparishcouncil.gov.uk
Parish Council Office, Madginford Hall, Egremont Road, Bearsted, ME15 8LH