



## Environment Committee Meeting Agenda

To all members of the Council, Press and Public

Members are hereby summoned and notice is given that the **MEETING OF THE ENVIRONMENT COMMITTEE** will be taking place at the Madginford Hall, Egremont Road on Tuesday 6<sup>th</sup> October 2026 at **7:15pm** when it is proposed to transact the following business:

### **Reports from members of the public**

This is a concessionary short session before the meeting commences and will be limited to 15 minutes. Three minutes per person will be allowed and only if time permits will further comments be heard. This is a for information session only and no action can be taken upon those items raised. (15 mins)

### **1. Declarations of intention to record**

Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk. Details of our full recording policy can be found on our website.

### **2. To elect a Chairperson**

### **3. To elect a Vice Chair**

### **4. Apologies and absences**

Members who cannot attend a meeting shall tender their apologies to the Clerk or the Administrator prior to the meeting.

### **5. Declaration of Interests, Dispensations or Lobbying**

To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers. To consider any Dispensation requests received by the Parish Clerk and not previously considered.

### **6. Signing of the Minutes of the last meeting**

Minutes of the meeting on 5<sup>th</sup> May 2026.

### **7. Clerk's report**

To receive an update on previous actions

### **8. Church Landway/Church Car Park (Road Traffic Regulation Act 1984 s57(1)(a) and LGA 1972s126)**

Nothing to consider at the present time.

### **9. General Maintenance (Open Spaces Act 1906 ss9-10 and Highways Act 1980 s96)**

- a) Play Areas: To consider ongoing repair & maintenance costs against replacement costs.
- b) To consider costs for replacement sleepers at the bank opposite the train station.
- c) To consider costs for replacement sleepers for the retaining wall on the Green.

**10. Bearsted Green (Open Spaces Act 1906 ss9-10)**

- a) Pond: to receive an update from the Clerk.
- b) To consider Warings costs £255 +VAT to clear footpath behind Smarts Cottages.
- c) To consider costs for planting a tree on the Green.

**11. Allotments (Small Holding and Allotment Act 1908 ss23,25)**

- a) To consider increasing the plot deposit amount.
- b) To consider Warings costs £260 +VAT to clear the CL allotment fence, car park side.

**12. Open Spaces (Open Spaces Act 1906 ss9-10)**

Meadow Bank: To receive an update from the Clerk.

**13. Defibrillator at Madginford**

To consider the costs to install a lockable cabinet.

**14. Memorial Bench Policy**

To consider amendments to the policy concerning refurbishment and replacement of benches.

**15. Asset Transfers**

To consider open spaces for potential transfer to BPC ownership.

**16. Coal Yard**

To discuss an idea proposed by a resident and possible involvement of the Parish Council.

**17. Future Agenda Items**

**18. Date of next Meeting, 8<sup>th</sup> December 2026**

Signed:



**Joanne Upton**  
**Clerk to Bearsted Parish Council.**

**1<sup>st</sup> October 2026**

Tel: 01622 630165

Supporting papers can be requested by emailing [Clerk@bearstedparishcouncil.gov.uk](mailto:Clerk@bearstedparishcouncil.gov.uk)